

## **ARCHIVAL POLICY**

### **I. BACKGROUND**

Regulation 30(8) of Securities Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 requires every listed entity to formulate an Archival Policy. It is in this context that the Policy on Archival of Documents (“Policy”) is being framed and implemented.

### **II. TITLE**

This Policy shall be called “Policy on Archival of Documents”

### **III. OBJECTIVE**

The objective of this policy is to comply with Regulation 30(8) of Securities Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as mentioned below:

“The listed entity shall disclose on its website all such events or information which has been disclosed to stock exchange(s) under this regulation and such disclosures shall be hosted on the website of the listed entity for a minimum period of five years and thereafter as per the archival policy of listed entity as disclosed on its website.”

### **IV. ARCHIVAL POLICY**

As per the aforesaid provisions and other applicable provisions, our “Policy on Archival of Documents” is given as under:-

- a) The Company shall ensure that all the disclosures made by the Company to the stock exchange shall be hosted on the Company’s website ([www.birlacotton.com](http://www.birlacotton.com)) for a period of five years.
- b) Any subsequent amendment/ modification in the listing regulations and/or other applicable laws in this regard shall automatically apply to this Policy.
- c) The Board of Directors shall review the policy keeping in view the amendments taken place in Securities Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and accordingly update this Policy.

### **V. EFFECTIVE DATE**

This Policy as approved by the Board of Directors on 30<sup>th</sup> May, 2016.